



1305 West Magnolia Avenue, Suite B  
Fort Worth, TX 76104  
Office: 888-491-3886  
Fax: 1-817-523-8667

## Physician Senior Services Prescription Refill Request Policy

1. All medication refill requests will be completed within 72 hours from the time we receive the request.
2. Please **submit your request to your pharmacy** at least a week in advance of when your prescription is empty. If there are no refills left, the pharmacy will contact our office to request additional refills.
3. Refills are processed Monday through Friday; a refill received on a weekend (Friday after 2:30 pm – Monday at 9:00 am) will not be processed until Monday afternoon.
4. Medication requests for new patients who have not been seen by a PSS provider are NOT guaranteed. The provider must review the patient's history to determine if a medication can be filled prior to an initial visit.
5. All medication requests can be faxed to **1-817-523-8667** or e-mailed to [office@physiciansenior.com](mailto:office@physiciansenior.com).
6. For questions please call our office at **817-522-1530**.

Thank you,

Dr. Higgins

Dr. Jones

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Audra Hoheisel, MSN, FNP-C

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PSS Office Staff